



LIVE WELL
SAN DIEGO



COUNTY SERVICE AREA 69 (CSA-69) - 2016 MEETING MINUTES

FEBRUARY – THURSDAY, FEBRUARY 11, 2016, BUDGET SUBCOMMITTEE

FEBRUARY – THURSDAY, FEBRUARY 11, 2016, ADVISORY COMMITTEE

MAY – THURSDAY, MAY 12, 2016, ADVISORY COMMITTEE

SEPTEMBER – THURSDAY SEPTEMBER 8, 2016, ADVISORY COMMITTEE

NOVEMBER – THURSDAY, NOVEMBER 10, 2016, ADVISORY COMMITTEE



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

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EMERGENCY MEDICAL SERVICES
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WILMA J. WOOTEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

CSA-69 Advisory Committee
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CSA-69 BUDGET SUBCOMMITTEE MEETING **Minutes** **Thursday, February 11, 2016, 3:00 – 4:00 P.M.**

Members

Bingham, James – Lakeside Fire Protection District
Howe, Kevin – Lakeside Union School District
Savage, Warren – City of Santee

Agency Representatives

McShane, Glenna – Lakeside Fire
Molloy, Bernie – Lakeside Fire
Peterson, Brad – Santee Fire Department
Schiwitz, Robert – Lakeside Fire

County Staff

Leverson, Jim
Shahri, Sheri
Wolchko, Janet (Recorder)

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage called the meeting to order at 3:02 pm. Attendees introduced themselves.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

III. BUDGET PLANNING FOR FISCAL YEAR 2016/17

A. FY 2015/16 Year-to-date FY 2015/16 Projection

<u>1. Revenue</u>	<u>Year to Date</u>	<u>Projection</u>
Ambulance Transport Fees	\$1,792,504	\$3,585,008
Benefit Taxes	339,689	2,400,000

Property Taxes	215,271	490,000
Interest/Adjustment/Other	8,329	50,000
Ground Emergency Medical Transportation (GEMT)		150,000
Total Revenue	\$2,355,793	\$6,675,008

2. Expenditures	Year to Date	Projection
Lakeside Fire Protection District	\$ 975,929	\$2,927,787
Santee Fire Department	780,919	3,123,676
Wittman Enterprises	36,692	115,000
County – Admin Services	38,957	175,000
Total Expenditures	\$1,832,497	\$6,341,463

B. FY 2016/17 Proposed Budget

1. Revenue	
Ambulance transport fees	\$3,567,000
Benefit Fee tax	\$2,400,000
Property tax	499,800
Interest/Adjustment/Other	50,000
Ground Emergency Medical Transport (GEMT)	150,000
Total Revenue	\$6,666,800

- Property tax revenue is assumed to increase by 2%.
- Benefit fee is adjusted relative to changes in the Consumer Price Index (CPI). The rate has not been set by the Board of Supervisors for FY2016/17. FY2016/17 budget assumes the benefit fee revenue will be similar to FY2015/16.
- Ambulance Transport Revenue FY2016/17 projection assumes similar revenue as FY 2015/16.

2. Expenditures	
Lakeside Fire Protection District	\$3,199,534
Santee Fire Department	2,843,270
Wittman Enterprises	150,000
County - Admin Services	200,000
Total Expenditures	\$6,392,804

- Billing and collection services fee is calculated as a percentage of transport fees collected plus a small amount for funds as needed.
- County Administration Services fees set at \$200,000 for FY2016/17.

C. Operations Reports – Lakeside and Santee Budget Projections for FY2016/17

1. Lakeside Fire Protection District – Bernie Molloy
 - Personnel: Increase in CalPERS payments and MOU increase in benefit, 3.2% change.
 - Communications: The 4.8% increase includes a onetime cost of \$70,000 for RCS radio fees which are \$5-\$7K per RCS 800 MH radio for each fire department; Lakeside has ten (10) radios. A portion of the communications cost is an increase in Dispatch costs expected due to JPA communications authority price changes.
 - Vehicle Maintenance: Increase for unexpected repairs based on actual increased repair in FY2015/16.

- Budget preparation begins in March. The past few years Lakeside has been under budget, the budget projection was based on last year's budget. Actuals are under 5-7%.
 - Street EMS software is the PCR software for County reporting, 94% of EMS transports are done with this system. The software is \$18,014 per year. The reporting that allows more information on offload delays, pools the data and gets specific information is \$2,928 per year. Lakeside has signed up through First Watch called Online Compliance Utility for reporting in real time, response times and exempt times that are submitted to the County, cost for that reporting is \$13,152 per year. Total software expenditures between the two agencies is \$34,094 annually, each agency is \$17,047. As of January 1, 2016 software will be required to be NEMSIS 3.0 compliant.
 - Capital costs: Ambulance pricing continues to go up. Capital costs also include purchasing monitors and autopulses.
2. City of Santee – Brad Peterson
- Communications: The communications budget was increased to include new software charges. Santee has a onetime budget increase of \$70,000 for RCS System upgrade; \$10,000 for On Scene EMS Software upgrades and support, \$1,800 for Street Analytics software; and \$6,000 for Online Compliance Utility Software.
 - Increase for telephone and fax included the HotSpot modems in ambulances for the EPCR software increase in data charges.
 - Repair Maintenance: Increased to include quarterly maintenance of stair chairs.
3. Discussion/Comments:
- Maintenance: Lakeside mechanic service is now subcontracted/outsourced; Santee is changed to in house and has a full time and part time mechanic.
 - El Cajon transport service is changing their ambulance services to AMR. AMR is set to bring in four (4) ambulances. Currently CSA-69 and El Cajon share ambulance services when needed. Due to El Cajon changing their ambulance services to AMR, CSA ambulance calls will drop, but will be more available for CSA area calls; therefore, billable calls will not be lost to another agency. The net increase in call volume to the CSA was up 4% this year.

Clarity and information on resident and non-resident transports fees and billing was discussed.

A motion was made by Kevin Howe, seconded by James Bingham to forward the FY2016/17 proposed budget to the CSA-69 Advisory Committee for final approval. Motion carried.

IV. ADJOURNMENT

The meeting adjourned at 3:52 pm.



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CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, February 11, 2016**

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Fox, Ken – Santee School District Board
Hall, Ronn – City of Santee
Howe, Kevin – Lakeside Union School District
Meadows-Pitt, R.N., Mary – Grossmont Hospital
Savage, Warren – City of Santee

County Staff

Ameng, R.N., Diane
Haynes, MD, Bruce E.
Leverson, Jim
Shahri, Sheri
Smith, R.N., Susan
Wolchko, Janet (Recorder)

Agency Representatives

Marugg, James – Cal Fire San Diego
Molloy, Bernard – Lakeside Fire Protection District
Parr, Andy – Lakeside Fire Agency
Peterson, Brad – Santee Fire Department

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, CSA-69 Chair called the meeting to order at 3:39 pm. Introductions were made.

II. APPROVAL OF MINUTES

A motion was made by Ron Hall, seconded by Jim Bingham to approve the November 12, 2015 CSA-69 Advisory Committee minutes. Motion carried.

A motion was made by Ronn Hall, seconded by Ken Fox to approve the September 10, 2015 CSA-69 Advisory Committee minutes. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

IV. ELECTION OF CSA-69 ADVISORY COMMITTEE CHAIR AND VICE-CHAIR

Ron Hall made a motion to re-nominate Warren Savage for CSA-69 Chair. The motion was seconded by Kevin Howe. Motion carried.

Warren Savage made a motion to re-nominate James Bingham for CSA-69 Vice-Chair. The motion was seconded by Kevin Howe. Motion carried.

CSA-69 Advisory Chair for 2016 is Warren Savage and Vice-Chair is James Bingham.

V. BUDGET REPORT

A. Financial Review – Sheri Shahri

CSA-69 financial review year-to-date July 1, 2015 through December 31, 2015.

1. Revenue Growth by Source

Resident transports	\$ 1,432,815	
Non-resident transports	<u>359,689</u>	
Total Ambulance Transport Revenue		\$1,792,504
Benefit Fee		339,115
Property tax		215,271
Interest, Penalties & Other		<u>8,329</u>
Total Revenue		\$2,355,219

- Taxes are up 5%
- Interest, Penalties and Other growth was up 62%.
- Resident transport fees are up 3% from this time in FY 2014/15.

2. Expense Growth by Category

Ambulance		\$ 1,756,848
Billing & Collection Services		36,692
County-Admin Services		38,957
Mutual Aid		<u>0</u>
Total Expenses		\$ 1,832,497

- Expenses are up 21%. Ambulance transport growth indicators include the Affordable Care Act (AFA) and the flu.
- County Administration fees are down 4%.

B. Budget Subcommittee – Kevin Howe

1. The CSA-69 Budget Subcommittee met to review the proposed Lakeside and Santee agency budgets, and the CSA-69 budget projections. Both district budgets had a minor projected increase of 2%.
2. The benefit fee is adjusted relative to changes in the Consumer Price Index (CPI). The rate increase has not been set by the Board of Supervisors for FY 2016/17; the FY 2016/17 budget assumes the benefit fee revenue will be similar to FY 2015/16.

A motion was made by Kevin Howe, seconded by Ronn Hall to approve the CSA-69 FY 2016/17 budget with the CPI projection added when determined. Motion carried.

VI. STAFF/AGENCY REPORTS

A. Administrative Report – Susan Smith

1. *Love your Heart* event took place today. Blood pressure checks were given at various locations throughout the County.
2. May 18, 2016 is *Sidewalk CPR Day*.
3. June 4, 2016 is *Strike out Stroke* day at Petco Park with the Padres playing the Colorado Rockies.
4. Both Community Paramedicine (CP) projects went live in October.
5. Please inform EMT's and paramedics that same day services for certification and re-certifications may not be available due to the current volume of submissions. It may take two (2) to three (3) days to receive your card once the required paperwork has been submitted.
6. The Prehospital Assessment Request for Information (RFI) received multiple vendors for a new data collection system. Many vendors responded and the RFP will be posted soon.
7. San Diego Health Connect (SDHC) applied for a State HIE Grant. The grant will be awarded in October.
8. Offload delays continue and options for data collection is being reviewed.
Action Request:
Report offload delay information to CSA-69 members.

B. Medical Director Report – Bruce E. Haynes, MD

1. Bob Metz, husband of Marcy Metz, EMS Chief of Agency Operations, suffered a cardiac arrest on December 25, 2015. CPR was administered for 45 minutes. He was taken to Grossmont hospital. A report of his condition was given.

CSA-69 members requested that a card be sent from the Advisory Committee.

2. There have been some changes in the Stroke System. Medical literature has come out regarding the new endovascular device used to remove clots in the brain where there is a constriction in the blood flow due to a clot. The New England Journal of Medicine reported that the procedure has made an impact on patient functional outcomes.
3. The State is adding to EMT scope of practice include four (4) skills and medications:
 - Epinephrine auto inject for life threatening allergic reactions.
 - Naloxone used in cases of opiate overdose.
 - Glucometer to measure blood sugar.
 - Required Tactical skill training for EMT's.
4. Agency response times are being collected and are being reviewed by EMS.
Action Item:
Provide report and overview of response times to the CSA-69 Advisory Committee.
5. Disaster drills coming up:
 - Pediatric evacuation drill moving children from one hospital to another.
 - Pediatric care in the field during an earthquake.
6. A viral illness is going around. They are testing to see if it is influenza.

C. Agency Reports

1. Cal Fire – Jim Marugg
No report
2. Lakeside Fire Department – Bernie Molloy
 - a. Personnel: four (4) fire fighter paramedics are currently working on CSA-69 ambulances. They finished their academy around Christmas and started working the day after.
 - b. An ambulance was sent for rehashy and should be back in service in March.
 - c. Response time reports: Ambulance response times are 90% in the ten (10) minute range. Response time reports are submitted quarterly. On-line compliance on exempt runs (live basis) is through First Watch reports. All fire engines within CSA-69 are ALS.
 - d. Lakeside is one of the transporting agencies working with the NEMSIS 3 software.
 - e. Lakeside had two (2) engines at the Lakeside Library for the County *Love your Heart* event.
 - f. Run numbers: 4.5% increase in calls for 2015 for CSA-69 ambulances, total 12,484 runs. Currently the number of calls for 2016 is higher compared to the same time last year.
 - g. Offload delays – actual times data is being gathering system wide.
3. Santee Fire Department – Brad Peterson
 - a. Santee has a new Fire Chief and Battalion Chief. Richard Mattick retired in December after 36 years of service. Brad Peterson's duties have been reassigned.

- b. CSA-69 involvement regarding the Bob Metz call on December 25, 2015 was mentioned.
 - c. Santee call numbers had a 4% increase.
- 4. San Miguel Fire Department - No report.
 - 5. Warren Savage added that the Heartland Foundation provides scholarships for those who are working to be fire fighters.

VII. NEW BUSINESS/FUTURE AGENDA ITEMS

New Business: Ronn Hall reported that there will be an announcement soon regarding a new Santee City Manager.

Future Agenda Items: Report on offload delays and response times.

VIII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, May 12, 2016, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:35 pm.



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CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, May 12, 2016**

IN ATTENDANCE

Members

Chambers, Pat – Santee Chamber of Commerce
Fox, Ken – Santee School District Board
Hall, Ronn – City of Santee
Howe, Kevin – Lakeside Union School District
Robeson, Robert – Lakeside Chamber of Commerce
Savage, Warren – City of Santee

County Staff

Ameng, R.N., Diane
Haynes, M.D., Bruce E.
Metz, R.N., Marcy
Shahri, Sheri
Wolchko, Janet (Recorder)

Agency Representatives

Johnston, Karrie – San Miguel Fire District
Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Warren Savage, CSA-69 Chair called the meeting to order at 4:01 pm. Introductions were made.

II. APPROVAL OF MINUTES

A motion was made by Ken Fox, seconded by Kevin Howe to approve the February 11, 2016 CSA-69 Advisory Committee minutes and the February 11, 2016 Budget Subcommittee minutes. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

IV. BUDGET REPORT

A. Financial Review – Sheri Shahri

CSA-69 financial review FY 2015/16 as of May 2, 2016

1. Revenue Growth by Source

Resident transports	\$ 2,547,083	
Non-resident transports	<u>640,743</u>	
Total Ambulance Transport Revenue		\$3,187,826
Benefit Fee		1,528,378
Property tax		457,202
Interest, Penalties & Other		<u>51,575</u>
Total Revenue		\$5,224,981

- Tax revenue is up 6%.
- Interest, Penalties and Other growth was up 5%.
- Resident and non-resident transport fees are up 8% and 9% respectively.

2. Expense Growth by Category

Ambulance		\$ 3,562,267
Billing & Collection Services		100,226
County-Admin Services		74,343
Mutual Aid		<u>0</u>
Total Expenses		\$ 3,736,836

- Ambulance contracts increased by 10%.
- Billing & collection services are up 5%.
- County Administration fees are down 9%. County Administration fees were captured through March and did not include April.

3. 2015/16 number of resident transports is approximately 600; the number of non-resident transports is between 200 and 250. Monthly transports for non-residents increase by 9%. This could be due to new software for billing.

4. Pat Chambers gave a testimony regarding trauma transport with billing. It was noted that the trauma designated hospital for the area is Sharp Memorial. The County has six (6) designated trauma centers set into catchment areas. Rady Children's is the only pediatric receiving hospital.

B. Budget Subcommittee

No report.

V. STAFF/AGENCY REPORTS

A. Administrative Report – Marcy Metz

1. Marcy Metz thanked everyone for their support during her husband's recovery from his cardiac arrest. She expressed thanks to Santee fire for their life saving efforts.
2. The *5th Annual Sidewalk CPR Day* is on May 18, 2016. The event is to train citizens on the street how to perform adult compression only CPR. The goal this year was to train 4,000 countywide. Training locations can be located on the EMS website; the County will issue a press release on the event.
3. May 15 - 21 is EMS week. Everyone was thanked for their commitment to serve the emergency medical needs of the community.
4. The *5th Annual Strike Out Stroke Event* is June 4, 2016, 7:10 pm, at Petco Park with the Padres playing the Colorado Rockies. Discount tickets are available online. There will be information on the signs and symptoms of stroke, kiosks will be set up for stroke screenings and stroke survivors will be recognized on the field before the game.
5. The Emergency Medical Care Committee (EMCC) met and approved a Board Letter to upgrade the trauma designation of Rady Children's Hospital from a Level 2 trauma center to Level 1 trauma center. The American College of Surgeons (ACS) that verifies the trauma centers determined that Rady Children's has met the criteria to the highest level. Additional requirements include resident training for physicians and pediatrics as well as a research component. A Board Letter will move forward in June for the designation upgrade.

B. Medical Director Report – Bruce E. Haynes, MD

1. The Cardiac Arrest Taskforce meets to review data to improve the outcome of hospital cardiac arrest rate and to increase participation Countywide. The Cardiac Arrest Registry to Enhance Survival (CARES) collects data on cardiac arrest patients, to compare data to other cities, the state and the nation and to review and build best practices. There will be a focus on CPR training and Automated External Defibrillators (AEDs) training.
2. Treatment guidelines for medics and EMTs in the field are reviewed every two (2) years. This year EMS will be reviewing the treatment guidelines to determine if there are any changes or additions needed to improve patient outcomes
3. The Heat Plan will be reviewed by Public Health to prepare for the upcoming season and how to keep people from possible heat related illness.
4. A Stroke System report will be released regarding stroke patient procedures and treatment. The report will show that stroke care has improved over the last five (5) years.

C. Agency Reports

1. Lakeside Fire Department – Bernard Molloy
 - a. Fire Chief Andy Parr has retired and has taken a position with the County. Chief Scott Walker will be the interim Fire Chief at Lakeside. Chief Walker is a retired Fire Chief from Bonita Fire Protection District. The transition will take four (4) to six (6) months.
 - b. Lakeside is hiring three (3) new fire fighter paramedics to work on the CSA units.
 - c. Lakeside is participating in *Sidewalk CPR* located at the Starbucks on Wintergardens Blvd.
 - d. Lakeside is changing to the new version of street EMS. The new standard is NEMSIS 3 for prehospital delivery systems. CSA-69 was asked to develop the transport model software that will be used for all of San Diego transport agencies.
 - e. Lakeside will be sending three (3) paramedics to the CFED West Palm Springs Conference. There will be training on new EMS trends.
 - f. Response time report: Quarterly reports show that Lakeside meets the ten (10) minute response time 90% of the time.
 - In January 2016 there was approximately a 5% decrease in call volume from 1,135 to 1,082.
 - In February there was a 10% increase in call numbers, a 1% decrease and a 1% increase in the following months.
 - Medic 438 went into service in El Cajon as an additional 12 hour ambulance and ran 175 calls in January. Two (2) days ago Medic 438 became a 24 hour ambulance replacing Medic 8. El Cajon put into service Medic 440 out of Station 9 that will be their 12 hour unit and will eventually turn into a 24 hour unit when El Cajon completes their transition to AMR as their provider ambulance.
 - Some out of area transport is done with El Cajon. El Cajon has half the responses in CSA as CSA does in El Cajon.
2. Santee Fire Department – Justin Matsushita
 - a. Santee has hired two (2) paramedics that started training last week and are looking to hire three (3) more.
 - b. Santee will have a *Sidewalk CPR* location at Lowes and Kohls.
 - c. The department will be conducting EMS disaster preparation education and community outreach with CPR.
 - d. Santee is changing their monitors to Live Pack 15 by Visio Control.
3. Santee is tracking internal offload delay and has seen an average response time of 14-17 minutes with a few longer delays. It was noted that hospitals do an amazing job the majority of the time.
4. Santee fire engines are going red.

VI. OLD BUSINESS

Offload Delays: A Capacity Taskforce core group is reviewing data via conference calls on prevention and Duty Officer response. A contract has been signed with First Watch for their transfer of care module which will make time tracking more electronic.

Lakeside noted that they are using on scene street analytics to review when the ambulance arrives at the hospital, the time the tablet is signed when the nurse receives the patient, and the patient is off the prehospital gurney. It was noted that the fire department is responsible for getting the fire unit back in service quickly.

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, September 8, 2016, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:37 pm.



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CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, September 8, 2016**

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Chambers, Pat – Santee Chamber of Commerce
EK, James – San Miguel Fire Protection District
Hall, Ronn – City of Santee
Howe, Kevin – Lakeside Union School District
Meadows-Pitt, R.N., Mary – Sharp Grossmont Hospital
Robeson, Robert – Lakeside Chamber of Commerce
Savage, Warren – City of Santee

County Staff

Ameng, R.N., Diane
Barry, Michael
Cavanaugh, Adria
Haynes, M.D., Bruce E.
Parr, Andrew
Ray, Leslie
Wolchko, Janet (Recorder)

Agency Representatives

Matsushita, Justin – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, CSA-69 Vice-Chair called the meeting to order at 4:05 pm.
Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Pat Chambers, seconded by Kevin Howe to approve the May 12, 2016 CSA-69 Advisory Committee minutes. Motion carried.

4. BUDGET REPORT

A. Financial Review – Adria Cavanaugh
CSA-69 financial review Q4 FY 2015/16

1. Revenue Growth by Source

Resident transports	\$ 2,850,397	
Non-resident transports	<u>717,983</u>	
Total Ambulance Transport Revenue		\$3,568,380
Benefit Fee		2,452,170
Property tax		537,129
Interest, Penalties & Other		<u>135,342</u>
Total Revenue		\$6,693,021

- Tax revenue is up 7%.
- Interest, Penalties and Other growth was down 35%. FY 2014/15 the Ground Emergency Medical Transportation (GEMT) Supplemental Reimbursement, revenue was collected for 2011/12, 2012/13, 2013/14, 2014/15. This fiscal year and the previous year \$56,475 has been collected from the GEMT program.
- Resident and non-resident transport fees were both up 2%.
- Benefit fees increased according to the CPI at 1.26%.

2. Expense Growth by Category

Ambulance	\$ 5,544,419
Billing & Collection Services	130,089
County-Admin Services	105,534
Mutual Aid	<u>0</u>
Total Expenses	\$ 5,780,042

- Ambulance contracts increased by 7%.
- Billing & collection services are down 11%.
- County Administration fees are down 7%.

3. Revenue and Expenditure History for FY2014/15, 2015/16 actuals and FY 2016/17 Budgeted were given. Overall CSA-69 has come out ahead at \$912,978 for FY 2015/16.

4. Reserve Balances Discussion:

- Benefit Fee rates, the Consumer Price Index rate percentages and approval option.

- Excessive reserve balance and at what point should a decision be made to balance reserve. Excess reserve discussion with committee, justification.
- Reserve represents one (1) year operating expense greater than the target in the reserve. Additional issues for example the Affordable Care Act Trial Study Model and ageing population will impact revenue and the ability to recover costs. A strong reserve may be needed to address future needs to recover costs.
- Percentage of revenue needed for cash flow was 180 days operating expenses.

B. Budget Subcommittee

No report.

5. STAFF/AGENCY REPORTS

A. Administrative Report – Michael Barry/Diane Ameng

1. Marcy Metz retired, her official retirement date is in October by her last work day was September 2nd. The Interim EMS Chief is Michael Barry who is the Deputy Director for Public Health. Michael Barry is retired Air force 2014, worked at UCSD in finance. His background is in Disaster Management and Emergency Preparedness.
2. Dr. Haynes was to retire September 15, but will be staying during the transitional period. The EMS Medical Director position has been posted nationwide.
3. Dr. Nick Yphantides who is currently a Temporary Expert Professional with the County as Chief Medical Officer has been hired to oversee a new Medical Care Services Division at the end of the calendar year. EMS will be under the Medical Care Services Division under the direction of Dr. Yphantides.
4. Agency Partners:
 - September 22, 2016 is the Community Paramedicine (CP) Symposium. CP pilot projects have been in place for 2 years.
5. Leslie Ray reported on ImageTrend the County's new data collection system.
 - As of January 1, State requirement is to have all data collected by EMS agencies compliant with a NEMSIS 3.4 compliant system. As of September 1 the County has signed a contract with ImageTrend which meets those requirements including security. ImageTrend is a cloud based system which will allow the 56 agencies that currently submit data to use the internet system.
 - Real Time data collection improves radio time and better quality of QA and QI.
 - Re-certifications can be done online as long as all required certification documents have been received.
 - Agency point of contact person will register the agency with the cloud system, reset passwords and keep track of their agency workforce, continuing education for example.

- Electronic Patient Care Record (EPCR) will already be compliant. If you are using an electronic device a shortcut can be added so in the event of an internet outage, data can be collected and will upload when the internet is restored.
- Information regarding training will be on the current system for the agency point of contact liaison to access.
- Other components to the system include: hospital sharing information (real time), radio time reduced, more medical direction and QA.
- The system is free. The County has purchased the system so there is no cost for the EPCR or certification.
- Agencies using third party vendors, the third party vendors will need to be NEMSIS 3.4 compliant and match the LEMSIS schema.
- EMS will have a website; there will be a weekly meeting webinar or blog with the users to answer questions. Goal is to make transition as transparent as possible.
- ImageTrend Elite model was purchased; the ImageTrend website shows some examples.

B. Medical Director Report – Diane Ameng

1. Offload delays FirstWatch module has been purchased. The roll out plan and training is being developed. The system will be used by all agencies in the County to document offload delays countywide. Offload delays are a nationwide and statewide issue.
2. Temecula Valley Hospital has met criteria to be a designated STEMI/Stroke hospital. STEMI/Stroke patients can be transported to Temecula Valley Hospital when it is the closest most appropriate hospital.
3. There is a free Community Paramedicine (CP) Symposium on September 22nd at the Hilton Bay front. CP pilot programs have been taking place in California for the last two (2) years. EMS Commission is meeting the day before on September 21st.

C. Agency Reports

1. Lakeside Fire Department – Bernard Molloy
 - Lakeside has rolled out their NEMSIS 3.4 website. The model was built to address the San Diego protocols and meets State standards.
 - Lakeside switched to the First Watch Online Compliance Utility (OCU) that is a way of reporting call exemptions in real time.
 - Cardiac Arrest Registry to Enhance Survival (CARES) data reporting has started. CARES data is a nationwide data collection of cardiac arrest information.
 - Four (4) fire fighter paramedics have been hired and have gone through the academy. Lakeside Fire Board has selected a new Fire Chief, Don Butz who is presently the Fire Chief of Viejas Fire Department.
 - Lakeside has put in place three (3) new Autopulse's which are CPR boards. An example was cited.
 - New ambulances can be have a re-chassis two (2) or three (3) times which saves \$60,000 per re-chassis done a year for six (6) years on the ambulances before a projection to purchase a new ambulance.

- September 24th is Lakesides open house at Station 3 from 10:00 am. – 3:00 pm. During fire prevention month.
 - CSA -69 response calls were 12,804 in 2014, 13,414 in 2015, this year it is already at 9,300.
 - El Cajon has transitioned their ALS to be provided by AMR Ambulances are shared across borders, CSA-69 has responded into the City of El Cajon two (2) times for every one (1) time an El Cajon unit has come into CSA-69.
2. Santee Fire Department – Justin Matsushita
 - a. Santee went to new Live Pak monitors. They are in the process of transitioning the entire fleet monitors to Live Pak versus Zoll.
 - b. A number of temporary positions have been changed to permanent positions including the Fire Chief, Division Chief a Captain and Engineer. Operations have not changed. Santee has hired six (6) paramedics, one was let go due to skill set evaluation and lost one to Poway. Recent changes include a new ambulance to inspect. The goal is to re-chassis units, it takes up to six (6) month to re-chassis and Santee has only one (1) reserve unit. Need to build up reserve, adding additional units. Ambulances put 40 to 60 plus miles per year and the last 10 years call volume has double.
 - c. Santee Open House is also September 24th at Station 5.
 - d. Santee has been handwriting offload logs and reviewing the offload trend. Hospitals were commended as the majority of hospital possession offload average time is 15 minutes.

6. OLD BUSINESS

None

7. NEW BUSINESS

None

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-69 Advisory Committee will meet on Thursday, November 10, 2016, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 5:00 pm.



County of San Diego

NICK MACCHIONE, FACHE
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CSA-69 ADVISORY COMMITTEE MEETING **Minutes** **Thursday, November 10, 2016**

IN ATTENDANCE

Members

Bingham, James – Lakeside Fire Protection District
Chambers, Pat – Santee Chamber of Commerce
Hall, Ronn – City of Santee
Howe, Kevin – Lakeside Union School District
Liebig, Peter – Lakeside Fire Protection District (alt)

County Staff

Parr, Andrew
Regan-Smith, Ellie (Recorder)
Shahri, Sheri

Agency Representatives

Butz, Don – Lakeside Fire
Howell, Darrin – San Miguel Fire
Larson, Scott – City of Santee Fire Department
Molloy, Bernard – Lakeside Fire Protection District

1. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

James Bingham, CSA-69 Vice-Chair called the meeting to order at 4:11 pm.
Introductions were made.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Kevin Howe, seconded Ronn Hall to approve the September 8, 2016 CSA-69 Advisory Committee minutes. No quorum present and unable to approve.

4. BUDGET REPORT

A. Financial Review – Sheri Shahri

CSA-69 financial review Q1 FY 2016/17

1. Revenue Growth by Source

Resident transports	\$ 741,448	
Non-resident transports	\$ <u>185,362</u>	
Total Ambulance Transport Revenue		\$926,810
Benefit Fee		-----
Property tax		\$11,084
Interest, Penalties & Other		-----
Total Revenue		\$937,894

- Tax revenue is down -1%
- Resident transport fees were up 2%.
- Non-Resident transport fees were up 1%
- The Benefit fees is assessed via residents' property tax bills, which are typically paid in Dec/Jan and April /May each year

2. Expense Growth by Category

Ambulance	\$ 266,401	
Billing & Collection Services	11,311	
County-Admin Services	2,265	
Mutual Aid	<u>0</u>	
Total Expenses		\$ 279,977

- Billing & collection services are down -22%.
- Increase in Ambulance expense is due to timing differences in the receipt and payment of ambulance invoices.
- County Administration fees Q1 GL amount not posted as the date of calculation

B. Budget Subcommittee

No report.

5. STAFF/AGENCY REPORTS

A. Administrative Report – Andy Parr

1. A question was raised about Prop 64 and the fallout if approved? Andy Parr said there is discussion among the Medical Directors within HHSA and there will be an update at the next CSA-69 Meeting.
2. Dr. Kristi Koenig is the new Medical Director for County EMS. She is scheduled to be at the next CSA-69 Advisory Committee Meeting in February.
3. Chief Medical Officer – Dr. Nick Yphantides will head up the new Medical Care Services Division. It will have many components – EMS, Chief Dental Officer, Chief Nursing Officer, Public Health Nurse Admin, Healthy San Diego, and Child Health Medical Officer.
4. EMS signed a contract with ImageTrend to be the new County EMS data collection system will be called CoSD LEMSIS. The COSD LEMSIS was put in place in order to be compliant with the new state mandate for January 1, 2017. Implementation of the Electronic Patient Care Record and Certifications are set for January 1, 2017. EMS Staff is working very hard to meet this deadline requirement. Agencies are required to supply data to the State. Allows us to see injury and illness trend. About 60% of County agencies have chosen ImageTrend along with the State.
5. The new Transfer of Care module (FirstWatch) will be put into practice on December 1, 2016. Training is taking place at the end of November. It is to help monitor time and help with offload delays and how long it takes to actually transfer the patient. This data collection will be significant in helping with offload delay times and allowing hospitals to take that data to help with their transfer of care dilemmas. By gathering this data it will help with wait time, better patient care and helps hospital change their ways. Offload delays is a nationwide issue and this is the first step towards resolving some of these issues at a local level. This data driven information is to help both the base hospitals and the paramedics record TOC.
6. Medical Director would like for everyone to be reminded to get their flu shot.

B. Agency Reports

1. Lakeside Fire Department – Bernard Molloy
 - Chief Don Butz was introduced. He replaced Chief Andy Parr.
 - Lakeside have (2) two firefighters that just finished probation and are in the process of recruiting (3) three more firefighters. A lot of retirements are taking place so in almost a constant hiring mode to replace those positions.
 - TOC has been on their radar for quite some time, Lakeside has already implemented software that is LEMSIS compliant and have been on board since July 2016. Very excited to see what the County has to offer since it may provide a cost savings to the CSA 69.
 - Met with the County EMS yesterday and discussed fee structure changes. We have known this was going to be happening and we are adjusting our budgets accordingly.
 - Note with elections: monitoring changes with Affordable Care Act.

2. Santee Fire Department – Captain Chris Balch

- Santee hired four (4) new firefighters/paramedics. Three have just finished their academy training and placed onto the floor. One (1) just finished his paramedic evaluations and will be starting his fire training.
- We met with the vendor about preconstruction with the new medic unit. We will be keeping the medic unit that we are retiring in reserve. We will be matching the Lakeside model of having two frontline units with three reserve ambulances.
- We now have one full year of Offload delay statistics. Hand writing these logs in order to track.
- Continue to see medical supplies cost rise but were just awarded a sole contract to reduce some of those cost.

6. **OLD BUSINESS**

None

7. **NEW BUSINESS**

Election of officers for CSA 69 will be discussed at the next meeting in February.

VII. **SET NEXT MEETING/ADJOURNMENT**

The next CSA-69 Advisory Committee will meet on Thursday, February 9, 2016, 4:00 pm at the Lakeside Fire Department Administrative Office, 12216 Lakeside Avenue, Lakeside, CA 92040.

The meeting was adjourned at 4:39 pm.